

Nigerian National Petroleum Corporation

**NNPC Towers, Herbert Macaulay Way, Central Business District,
P.M.B. 190, Garki. Abuja – Nigeria.**

Invitation to Bid: Upgrade of Fire/Gas Detection and Alarm System in Port Harcourt Refining Company (PHRC) Limited

Introduction

Port Harcourt Refining Company (PHRC) Limited is a subsidiary of the Nigerian National Petroleum Corporation (NNPC). The company comprises of two Process Plants:

- (1) A 60,000 BPSD Hydro Skimming Plant known as Old Port Harcourt Refinery (OPHR) and
- (2) 150,000 BPSD Refining Plant known as New Port Harcourt Refinery (NPHR)

Purpose of the Project

The Nigerian National Petroleum Corporation (“NNPC”) wishes to carry out an upgrade of the existing Fire/Gas Detection and Alarm system of PHRC for effective and timely detection of fires and flammable gases. This project is expected to be completed within the earliest acceptable time frame.

Scope of Work

The scope of work shall cover;

- Detailed survey/dismantling of the existing system in preparation for installation of upgrade system and devices.
- Supply of personnel, equipment and materials.
- Detailed Engineering design of new system, Procurement, Installation, Testing and commissioning of the upgraded system.
- Checks/service existing devices and replacement of unserviceable smoke, heat and gas detectors.
- Factory Acceptance Test (FAT) in vendor’s workshop to be witnessed by PHRC representatives and Site Acceptance Test (SAT) before final handover.
- Training of Operatives in Vendor’s workshop and on-site.
- Detailed scope is as described in the ITB

Collection of Bid Documents

All companies wishing to express their interest to bid for this project shall collect the tender documents upon payment of a non-refundable bid fee of N250,000.00 (Two hundred and fifty thousand naira only) with a Bank Draft to the PHRC.

Qualification Requirements for the Bidders

By this publication, the PHRC hereby invites competent, reputable and experienced Engineering Contractors to bid for the required services. Interested companies should submit competitive Commercial bid with Technical bid documents detailing their Company's capabilities, relevant experience and financial status. Potential contractors (with relevant experience only) will have an advantage over others upon submission of the following documents (failure to do so leads to automatic disqualification):

- (1) Evidence of incorporation in Nigeria.
- (2) Full details of company profile including Nigeria Shareholding, Certificates of Incorporation, certified true copies of Memorandum and Articles of Association and Corporate Affairs Commission (CAC) form C.07 in Nigeria, complete with authorised signatures attested by Board resolution by directors in case of limited liability company or an attested copy by the shareholders of the company in case of partnership firm by approved notary.
- (3) Evidence that the entity is a Fire / Gas Detection and Alarm system OEM, Joint venture / partnership with the OEM and not a mere AGENT.
- (4) In case of Joint venture, agreements if any should be legally /technically valid and certified true copy should be enclosed and separately sent by the Joint venture partner from offshore direct to the MD, PHRC confirming the interest and validity of Joint venture from country of Joint venture by registered post.
- (5) Proof of Company's financial capabilities, including audited accounts for the last three- (3) years, along with corresponding tax clearance certificates (Yearly Turnover of at least N1.5Billion for the last three years).

(6) Copy of current Department of Petroleum Resources (DPR) registration certificate in relevant category.

(7) Certificate of current registration with NIPEX.

(8) Bank reference(s) from reputable bank(s).

(9) Value Added Tax (VAT) registration and evidence of past VAT remittance.

(10) Organizational structure and available work force (with proposed organisational chart for this specific project and verifiable CVs with relevant experience).

(11) Company's CASHES and QA/QC policy including proposed plan for this specific project.

(12) Relevant and verifiable cognate experience with NNPC, or other organizations, on similar projects involving safety fire alarms and gas detection system in the past five-(5) years stating the:

(i) Title of project (s)

(ii) Brief description of project (s)

(iii) Client(s)

(iv) Scope of work performed

(v) Date of award of contract(s)/ contract value

(vi) Contractual period for execution of project

(vii) Actual period of execution/ completion certificates

(viii) Reasons for discrepancies between (vi) & (vii) above if any

(ix) Nature of contract (fixed lump sum, reimbursable, etc).

(x) Name and address of a referee in Client Company for each project indicated (provide telephone numbers, fax and e-mail address for quick reference).

(13) Proposed delivery and payment terms for the work or project.

(14) Nigerian Content:

- Evidence of presence in Nigeria.
- Plan indicating utilization of Nigerian Materials, goods, Services and Manpower including COREN certified personnel.
- Established presence in Nigeria including investment(s) and plan for training / transfer of technology to Nigerians.

(15) Any additional information that would enhance the potentials of the company.

(16) Only proposal from relevant experienced Engineering and installation firms with financial capability and sound technical knowledge shall be considered for commercial evaluation.

Two copies of each (technical and commercial) bid documents which shall be sealed and marked "Confidential: Upgrade of Fire / Gas Detection and Alarm System in Port Harcourt Refining Company (PHRC) Limited", should reach the address given below, **not later than 9th March 2015.**

**Corporate Head Quarters,
GGM Supply Chain Management
Central Business District.
Harbert Marculey Way,
Abuja, Nigeria.**

Important Information

You should provide PHRC with a letter of Authority to investigate all claims made especially as it relates to your previous relevant experiences.

Please note the following:

(1) The commercial bids of any company that failed to satisfy technical bid conditions will not be open for evaluation and therefore stand disqualified.

- (2) PHRC reserves absolute discretion and right to either accept or reject any documents and it shall not be required to assign a reason for refusal to open your bid or to enter any correspondence concerning the selection of any contractor for the services.
- (3) All cost incurred by you as a result of this bidding exercise and any subsequent request for information shall be, at your expense.
- (4) The inspection of the job at PHRC site commences from the day of this publication on Tuesdays & Thursdays (between 10am to 3pm) within the first two weeks.
- (5) All the interested companies shall pay a non-refundable bid fee of N250,000.00. (Two Hundred and fifty thousand Naira only) to collect the bid documents.
- (6) The Bidding exercise and any related process neither creates any commitment by PHRC nor establishes any legal relationship.

Signed:

Management